

ANNUAL MEETING OF THE COUNCIL
21 MAY 2003
(7.30 pm - 8.40 pm)

Present: Councillors Baily, Mrs Ballin, Barnard, Mrs Barnard, Beadsley, Mrs Beadsley, Bettison, Birch, Mrs Birch, Browne, Brunel-Walker, Dudley, Earwicker, Finch, Finnie, Grayson, Harrison, Miss Haydon, Mrs Hayes, Jones, Kendall, Leake, McCracken, McLean, Mihell, Mills, North, Osborne, Packham, Piasecki, Mrs Pile, Mrs Ryder, Sargeant, Mrs Shillcock, Thomas, Thompson, Turrell, Wade, Ward and Worrall.

Apologies for absence were received from:
Councillors Adams and Edger.

THE MAYOR, COUNCILLOR MRS HAYES, IN THE CHAIR

1. Election of the Mayor

It was proposed by Councillor Bettison and seconded by Councillor Birch that Councillor Mrs Shelagh Pile be elected Mayor for the Municipal Year 2003/2004.

There being no further nominations it was

RESOLVED that Councillor Mrs Shelagh Pile be elected Mayor of the Borough of Bracknell Forest for the 2003/2004 Municipal Year.

Councillor Mrs Pile then made and signed the Declaration of Acceptance of Office of Mayor, was invested with the Mayoral Chain of Office and thanked Members of the Council for her election.

THE MAYOR, COUNCILLOR MRS PILE, IN THE CHAIR

2. The Mayor's Consort

The Mayor announced that her husband, Mr Alan Pile, would be her consort for her term of office. The Mayor's Consort was then invested with the Chain of Office.

3. Vote of Thanks to the Retiring Mayor

Councillor Bettison proposed and Councillor Mrs Shillcock seconded a vote of thanks to the retiring Mayor, Councillor Mrs Hayes.

The retiring Mayor, Councillor Mrs Hayes, in her response, referred to the enjoyment she had derived from serving as the Mayor and paid tribute to the support which she had received from her consort, Mr David Hayes. The retiring Mayor thanked the Mayor's Secretary for her assistance during her term of office.

The retiring Mayor announced that the sum of £22,609 had been raised by the Mayoral Charity on behalf of the Paul Bevan Hospice.

4. **Appointment of the Deputy Mayor**

It was proposed by the Mayor and seconded by Councillor Bettison that Councillor Alan Browne be appointed Deputy Mayor for the Municipal Year 2003/2004.

There being no further nominations, it was

RESOLVED that Councillor Alan Browne be appointed Deputy Mayor of the Borough of Bracknell Forest for the Municipal Year 2003/2004.

Councillor Browne then made and signed the Declaration of Acceptance of Office of Deputy Mayor, whereupon he was invested with the Deputy Mayoral Chain of office.

ADJOURNMENT

The Council meeting was adjourned at 8.00 pm and was reconvened at 8.15 pm.

5. **Minutes**

RESOLVED that the minutes of the meeting of the Council held on 24 April 2003 be approved as a correct record and signed by the Mayor.

6. **The Mayor's Announcements**

Bracknell Sport and Leisure Centre and Coral Reef Charter Mark

The Mayor announced that the Bracknell Sport and Leisure Centre and Coral Reef had been awarded the prestigious Charter Mark award for the fourth successive time. The Director of Leisure Services and his team were congratulated for this achievement.

Look Out Discovery Centre

On the invitation of the Mayor, Councillor McCracken announced that the Look Out Discovery Centre had been awarded funding of £230,000 by ReDiscover, the Science Centre and Museum Renewal Fund, to provide a new exhibition at the centre.

The Mayor's Engagements

The Mayor announced that on 22 May she would have the honour of presenting a number of cheques on behalf of the Berkshire Foundation Trust and on 2 June the Deputy Mayor would be attending the launch of the Bracknell Volunteers Week in Bracknell Town Centre.

7. **Borough Council Elections – 1 May 2003**

The Returning Officer had submitted a report (Appendix B of the agenda) to the Council which set out the results of the Borough Council Elections on 1 May 2003.

On behalf of the Council, Councillor Bettison recorded his gratitude and thanks to all the staff who assisted in the operation of all aspects of the elections.

RESOLVED that the report of the Returning Officer be noted.

8. **Formation of Political Groups (Local Government and Housing Act 1989)**

The Acting Director of Corporate Services had submitted a report (Appendix C of the agenda) which stated that pursuant to Regulation 7 of the Local Government (Committees and Political Groups) Regulations 1990, two political groups had been established: the Conservative Group of 35 Members and the Labour Group of 6 Members.

RESOLVED that the report be noted.

9. **Leader of the Council**

RESOLVED that Councillor Bettison be elected Leader of the Council for the 2003/2004 Municipal Year.

10. **Leader's Announcements**

10/1 Members of the Executive

The Leader of the Council announced that he had appointed the following Members to the Executive for the 2003/2004 Municipal Year:

Councillor Mrs Ballin	Executive Member for Planning & Transportation
Councillor Barnard	Executive Member for Social & Health Care Services and Housing
Councillor Bettison	Executive Member for Council Strategy (Chairman of the Executive)
Councillor Birch	Executive Member for Corporate Services
Councillor McCracken	Executive Member for Leisure Services
Councillor Mills	Executive Member for Public & Environmental Services and Parish Liaison
Councillor North	Executive Member for Emergency Services and Community Safety
Councillor Wade	Executive Member for Policy Implementation
Councillor Ward	Executive Member for Education (Deputy Chairman of the Executive)

10/2 Delegation of Executive Functions

The Leader of the Council announced that he had drawn up a scheme of delegation of executive functions to Executive Members, as set out Annex A to these minutes.

10/3 Appointment of Executive Sub Groups, Advisory Panels and Appointments to Outside Bodies

The Leader of the Council announced that he had made appointments to Committees of the Executive and its Advisory Panels, and to those outside bodies whose functions solely related to the Executive. These are set out at Annex B to these minutes.

11. **Appointment of Council Champions**

RESOLVED that in accordance with Article 10 of the Constitution the following champions be appointed:

Looked-After Children and Young People's Champion – Councillor Miss Haydon

Pensioners' Champion – Councillor Thompson

Tenants' and Leaseholders' Champion – Councillor Edger

Voluntary Sector Champion – Councillor Mrs Ryder

12. **Review of Allocation of Seats and Appointments to Committees (Local Government and Housing Act 1989)**

RESOLVED that

Ordinary Committees and the Standards Committee

- (i) the total number of seats on ordinary Committees appointed by the Council shall be 40 as set out below and that such seats shall be allocated to party groups as follows:-

Conservative Group – 33

Labour Group – 6

and that the vacant (40th) seat shall be on the Appeals Committee.

<u>Name of Committee</u>	<u>Number of Members</u>	<u>Allocation to Groups</u>	<u>Substitute Members</u>
Planning & Highways Committee	18	15 : 3	3 : 3
Employment Committee	8	7 : 1	3 : 3
Licensing & Safety Committee	6	5 : 1	3 : 3
Governor Appointments Committee	4	3 : 1	3 : 3
Appeals Committee	4	3 : vacancy	3 : -
Total		33 : 6	

- (ii) Councillor Earwicker be appointed to the vacant seat on the Appeals Committee;

- (iii) Members be appointed to serve on the Standards Committee and on the above ordinary Committees in accordance with nominations made by the political groups as set out in Annex C to these minutes;
- (iv) the following formula for the allocation of seats on Sub-Committees to be appointed by Committees be confirmed:

Number of Members	Allocation of Seats
4	3 : 1
5	4 : 1
6	5 : 1
7	6 : 1
8	7 : 1

Overview and Scrutiny Committees

- (v) the total number of seats on the Public Scrutiny Commission and its Standing Panels shall be 39 as set out below and that such seats shall be allocated to party groups having regard to the proportion of seats held by the non-executive Members of the Council as follows:-

Conservative Group – 31

Labour Group – 7

and that the vacant (39th) seat shall fall on the Lifelong Learning Scrutiny Panel

<u>Name of Committee</u>	<u>Number of Members</u>	<u>Allocation to Groups</u>	<u>Substitute Members</u>
Public Scrutiny Commission	12	10 : 2 #	3 : 3
Environment Scrutiny Panel	9	7 : 2	3 : 3
Lifelong Learning Scrutiny Panel	9	7 : 1 : vacancy #	3 : 3
Social Care and Housing Scrutiny Panel	9	7 : 2	3 : 3
Total	39	31 : 7	

does not include the 2 voting representatives nominated by Oxford and Portsmouth Diocesan Councils and the 2 voting Parent Governor Representatives.

- (vi) Councillor Earwicker be appointed to the vacant seat on the Lifelong Learning Scrutiny Panel;
- (vii) Members be appointed to serve on the overview and scrutiny bodies in accordance with nominations made by the political groups as set out in Annex D to these minutes;

- (viii) the following formula for the allocation of seats on any further Sub-Committees to be appointed by the Public Scrutiny Commission be confirmed.

<u>Number of Members</u>	<u>Allocation of Seats</u>
4	3 : 1
5	4 : 1
6	5 : 1
7	6 : 1
8	7 : 1

Other Groups

- (ix) Members be appointed to serve on all other groups in accordance with nominations made by the political groups as set out in the Annex E to these minutes;

Appointments Committee (Director of Corporate Services)

- (x) the Terms of Reference of the Appointments Committee (Director of Corporate Services) shall be:
the interview arrangements for the recruitment of the Director of Corporate Services, including approval of the statement of particulars relating to the post, the assessment and agreement on the salary in accordance with the agreed Council formula, arrangements for advertising the post appropriately and making the statement of particulars available to interested persons; and the selection and interview of candidates and the appointment of a new Director of Corporate Services.

13. **Appointment of Representatives to External Organisations**

RESOLVED that the persons indicated in Annex F to these be appointed to serve as the Council's representatives or members on the bodies and external organisations listed.

THE MAYOR

ANNEX A

DELEGATION OF EXECUTIVE FUNCTIONS
*(Minute 10/2 refers)***“Responsibility for Executive Functions**

Unless the constitution or the law requires otherwise, the executive is responsible for the formulation of the budget and policy framework and the implementation of these in respect of all functions and services other than those listed in paragraphs 1 and 2. Under the terms of the executive procedure rules, the executive leader may further delegate onwards to individual members of the executive, a committee or sub committee of the executive, or joint arrangements.

Such onward delegations are reported to the Council and recorded in this part of the Constitution but shall not in any event prejudice the management and operational delegations to officers approved by the Council and set out in Appendix 1 to this part of the Constitution. Individual members of the Executive shall observe any limits on delegations which may be specified by the Council and shall, at all times, act in compliance with the Council's Financial, Contracts and all other relevant procedure rules as set out in this Constitution.

A. INDIVIDUAL MEMBERS OF THE EXECUTIVE

In accordance with Section 15(4) of the Local Government Act 2000 Members of the Executive are allocated responsibility for the following functions:

Executive Member for Council Strategy (Leader of the Council)

The **Executive Member for Council Strategy** is responsible for the following functions, to the extent that they comprise executive functions:

1. The formulation and implementation of the Community Plan.
2. Making arrangements for the formulation of proposals for the annual revenue and capital budgets and of proposals for the level of Council Tax.
3. The co-ordination of annual service planning, review and performance monitoring.
4. Matters relating to the Local Government Association and Regional Groupings.
5. The management, maintenance, improvement, development and re-development of Bracknell Town Centre, in so far as these functions are not the responsibility of the Bracknell Town Centre Regeneration Committee
6. The appointment of Members to committees of the Executive, including, where the Executive Member for Council Strategy considers it appropriate, the appointment of the Chairman and the Vice Chairman of those committees.
7. The determination of the terms of reference of the committees of the Executive.
8. The appointment of Members to external bodies, whose functions are the sole responsibility of Bracknell Forest's Executive.
9. To act as chairman of meetings of the Executive.

ANNEX A (continued)
(Minute 10/2 refers)**Executive Member for Corporate Services (Deputy Leader of the Council)**

The **Executive Member for Corporate Services** is responsible for the following functions, to the extent that they comprise executive functions:

1. Overall performance of the Corporate Services Department (Democratic Services, Finance, Information and Communications Technology, Legal Services, and Personnel).
2. Corporate Public Relations Functions.
3. Financial (including Investment and Insurance) Management.
4. The development and introduction of Information and Communications Technology and its use.
5. The powers and duties of the Council for the collection of local taxes.
6. The Council's powers under Sections 29 and 38 of the Local Government (Miscellaneous Provisions) Act 1976.
7. The Council's powers under Section 2 of the Local Government Act 2000 [the promotion of well-being.]
8. Building Maintenance Services.
9. The management of all property and land owned by the Council other than that which is used as operational property for functions which are allocated to another Executive Member.
10. Strategic and planned maintenance of all Council properties other than schools and the Council's housing stock.
11. The internal and external audit arrangements for the Council.

Executive Member for Education

The **Executive Member for Education** is responsible for the following functions, to the extent that they comprise executive functions:

1. The Council's functions as a Local Education Authority.
2. Overall performance of the Education Department.
3. To act as Vice Chairman at meetings of the Executive.

Executive Member for Leisure Services

The **Executive Member for Leisure Services** is responsible for the following functions, to the extent that they comprise executive functions:

1. The provision, maintenance and development of leisure services and facilities.
2. The Library Service
3. The Youth and Community Service
4. Youth and Community Centres and voluntary managed Community Centres
5. Management and promotion of rights of way and recreational routes for the Borough.
6. Nature and Heritage Conservation
7. Tourism initiatives and activities
8. Information and services within the Borough.
9. Overall performance of the Leisure Services Department.

ANNEX A (continued)
(Minute 10/2 refers)

Executive Member for Planning & Transportation

The **Executive Member for Planning and Transportation** is responsible for the following functions, to the extent that they comprise executive functions:

1. The functions of the Council under Town & Country Planning legislation.
2. The functions of the Council as Local Highway Authority.
3. The functions of the Council as Streets Authority.
4. The functions of the Council under the Road Traffic Regulation Legislation and in respect of road closures.
5. The functions of the Council relating to Public Rights of Way, cycle routes and pedestrian ways
6. Road Safety
7. The parking of vehicles in respect of Council functions and Orders where these relate to the public highway (other than abandoned vehicles and street trading).
8. The functions of the Council under the Transport Act 1985 and making representations and objections in respect of applications under HGV licensing legislation.
9. The functions of the Council under the Building Acts.
10. Performance of the Environment Department relating to those functions for which the Executive Member is responsible.

Executive Member for Public & Environmental Services and Parish Liaison

The **Executive Member for Public & Environmental Services and Parish Liaison** is responsible for the following functions, to the extent that they comprise executive functions:

1. Local Agenda 21.
2. Protection of public health and measures to promote the health of Borough residents.
3. Waste collection, disposal and recycling.
4. Public cleansing including street sweeping, cesspools and private sewers.
5. Grounds maintenance, other than countryside maintenance.
6. Environmental standards including:-
 - Food safety and control
 - Control and monitoring of pollution and statutory nuisances
 - Infectious disease and pest control
7. Trading standards including:-
 - Weights and measures
 - Fair trading
 - Trade description
 - Consumer credit and safety
 - Consumer complaints
8. Health and Safety including:-
 - Health, safety and welfare of people at or affected by work
 - Promotion of health education and home safety
9. The provision of, maintenance and management of the Council's central fleet of vehicles and mechanical equipment and plant.
10. The formulation and implementation of the Community Safety Strategy (in consultation with other appropriate Members)
11. Environmental Improvement Schemes
12. Car Park management and maintenance
13. The Coroner's Service, Cemeteries and the Crematorium
14. Bracknell Market

ANNEX A (continued)
(Minute 10/2 refers)

15. Public Conveniences
16. Weighbridges
17. Removal and disposal of abandoned vehicles
18. Any functions under any licensing legislation which are Executive functions and which do not fall within the remit of any other Executive Member
19. Performance of the Environment Department relating to those functions for which the Executive Member is responsible.
20. Liaison with the Parish Councils in the Borough.

Executive Member for Emergency Services and Community Safety

The **Executive Member for Emergency Services** is responsible for the following functions, to the extent that they comprise executive functions:

1. Emergency Planning
2. The formulation and implementation of the Community Safety Strategy (in consultation with other appropriate Members)
3. Liaison with the Royal Berkshire Fire and Rescue Service.
4. Liaison with the Thames Valley Police Authority
5. Liaison with the Royal Berkshire NHS Ambulance Trust.

Executive Member for Social and Health Care Services and Housing

The **Executive Member for Social and Health Care Services and Housing** is responsible for the following functions, to the extent that they comprise executive functions:

1. The Council's functions as a Social Services Authority
2. The Council's functions as a Housing Authority.
3. Overall performance of the Social Services & Housing Department

Executive Member for Policy Implementation

1. Responsibility for the implementation of such projects as the Leader of the Council may from time to time designate.

B. COMMITTEES OF THE EXECUTIVE**Bracknell Town Centre Regeneration Committee**

In so far as they comprise executive functions, the Bracknell Town Centre Regeneration Committee has the following responsibilities:

1. General responsibility for the oversight of matters relating to the approved Master Plan for the regeneration of Bracknell Town Centre.
2. Formulation of proposals for applications for planning permission for development in Bracknell Town Centre.

ANNEX A (continued)
(Minute 10/2 refers)

3. Formulation of the Council's property strategy within Bracknell Town Centre, including dealings with existing land owners, the process for seeking and obtaining a development partner or partners and any Compulsory Purchase Order.
4. Subject to the limitations contained in the general framework for delegations established by the Council and existing delegations to officers, approval of the terms of Development Agreements, other agreements with developers and those related to any Compulsory Purchase Order process, and other property agreements.
5. Determination of all matters which may be necessary to secure implementation of the approved Master Plan other than development or building control functions.

Executive Committee (Contracts and Finance)

In so far as they comprise executive functions, **the Executive Committee (Contracts and Finance)** has the following responsibilities:

1. To take decisions in relation to Executive functions involving:
 - (i) allocation of resources within a Council approved rolling programme between £100,000 and £250,000;
 - (ii) authorisation of capital expenditure above estimate not exceeding £50,000;
 - (iii) writing off debts in excess of £20,000 and not exceeding £50,000;
 - (iv) approval of terms for the acquisition of land and buildings in excess of £100,000 and not exceeding £500,000; and
 - (v) approval of the terms for the disposal of land and buildings of less than 0.5 hectares and not exceeding £200,000.
2. To determine any other non-key decision of a routine nature which the Council's Financial, Contracts or other procedure rules specify should not be taken by an individual member of the Executive.

Grants Panel

The **Grants Panel** has the following responsibilities:

1. To determine non-recurring grants to voluntary, sporting, artistic, and other recreational or similar organisations, where the level of grant applied for exceeds £500.
2. To review and determine the criteria by which grants are determined.

C. JOINT ARRANGEMENTS

1. Joint Strategic Planning Committee
2. Berkshire Adoption Panel
3. Bracknell Forest and Windsor & Maidenhead Joint Fostering Panel

ANNEX A (continued)
(Minute 10/2 refers)

Onward Delegation of Powers

Onward delegation of powers shall be in accordance with the following framework:

Virement <u>within</u> service budgets £50,000 - £100,000	Whole Executive
Virement between service budgets up to £100,000	Whole Executive
Responsibility for submitting or recommending Draft Plan and Budgets	Whole Executive
Approval of Capital Expenditure Allocation of resources within a Council approved rolling programme Up to £100,000 £100,000 - £250,000 Above £250,000 Authorisation of Capital Expenditure above estimate Up to £50,000 Above £50,000	Responsible Portfolio Holder Executive Committee Whole Executive Executive Committee Whole Executive
Writing off Debts £20,000 - £50,000 Over £50,000	Executive Committee Whole Executive
Acquisition of Land and Buildings £100,000 - £500,000 Over £500,000	Executive Committee Whole Executive
Disposal of Land and Buildings Less than 0.5 hectares and not exceeding £500,000 Over 0.5 hectares or above £500,000	Executive Committee Whole Executive"

ANNEX B

APPOINTMENT OF EXECUTIVE SUB GROUPS AND ADVISORY PANELS
(Minute 10/3 refers)

<p>BRACKNELL TOWN CENTRE REGENERATION COMMITTEE</p> <p>Councillors (4) Barnard Mrs Ballin Bettison Mills <i>Mrs Shillcock (non voting co-opted member)</i></p> <p>Substitute Members (Any member of the Executive who, in the absence of an appointed Member, is nominated by that Member to serve on the Panel.)</p>	<p>EXECUTIVE COMMITTEE (Contracts/Finance)</p> <p>Councillors (3) Mrs Ballin Birch Ward</p> <p>Substitute Members (Any Member of the executive who, in the absence of an appointed Member, is nominated by that Member to serve on the panel.)</p>	<p>GRANTS PANEL</p> <p>Councillors (4) Barnard Birch McCracken Ward</p> <p>Substitute Members (Any member of the Executive who, in the absence of an appointed Member, is nominated by that Member to serve on the Panel.)</p>
<p>LOCAL STRATEGIC PARTNERSHIP (Core Group)</p> <p>Leader of the Council Executive Member for Education Executive Member for Public & Environmental Services and Parish Liaison Executive Member for Policy Implementation</p>	<p>EARLY YEARS CHILDCARE & DEVELOPMENT PARTNERSHIP</p> <p>(Local Education Authority Representatives) (2)</p> <p>Cllr Mrs Shillcock Cllr Ward (Chairman)</p>	<p>HEALTH AND SOCIAL CARE PARTNERSHIP BOARD</p> <p>Leader of the Council Executive Member for Social and Health Care and Housing</p>
<p>SCHOOL PERFORMANCE ADVISORY PANEL</p> <p>Councillors (4) Mrs Beadsley Mrs Birch (Vice Chairman) Edger Mrs Hayes (Chairman) <i>Ward (non-voting)</i></p> <p>Substitute Members (6) Beadsley Birch Jones Mrs Ryder Mrs Shillcock Thompson</p> <p>Parent Governor Representative (1) Mr D Clitherow</p>	<p>LIFELONG LEARNING PARTNERSHIP</p> <p>Executive Member for Education</p> <p>SCHOOL ADMISSIONS FORUM</p> <p>Executive Member for Education</p>	<p>SECURE ACCOMMODATION REVIEW PANEL</p> <p>Executive Member for Social and Health Care Services and Housing, together with a suitable qualified social services officer and an independent person, appointed by the Director of Social Services and Housing.</p>

**ANNEX B
(continued)**

**APPOINTMENT OF REPRESENTATIVES TO SERVE ON
EXTERNAL ORGANISATIONS 2003/2004
(FUNCTIONS WHICH ARE SOLELY THE RESPONSIBILITY OF THE EXECUTIVE).
(Minute 10/3 refers)**

	BODY	REPRESENTATION REQUIREMENTS	NOMINATIONS
	Berkshire Joint Adoption Panel	1 Member	Cllr Miss Haydon
	Bracknell Forest and Windsor & Maidenhead Joint Fostering Panel	1 Member	Cllr Miss Haydon
	Berkshire Joint Strategic Planning Committee	1 Member (Voting) 1 Member (Non-voting) (from the Executive.)	Cllr Mrs Ballin Cllr Mills
	Blackwater Valley Recreation & Countryside Management Service Steering Group	2 Members 1 Reserve Member	Cllr Baily Cllr McCracken Cllr Mrs Ryder
	Bracknell Forest, Wokingham and Reading Joint Waste Disposal Board	2 Members	Cllr Mrs Ballin Cllr Mills

ANNEX C

**APPOINTMENTS TO ORDINARY COMMITTEES
AND THE STANDARDS COMMITTEE**
(Minute 12(iii) refers)

<p align="center">LICENSING AND SAFETY COMMITTEE</p> <p>Councillors (6) Brunel-Walker Jones Kendall Osborne Mrs Pile Mrs Ryder</p> <p>Substitute Members (6) Adams Browne Mihell Piasecki Mrs Shillcock Thomas</p>	<p align="center">EDUCATION GOVERNOR APPOINTMENTS COMMITTEE</p> <p>Councillors (4) Beadsley Edger Mrs Hayes Ward</p> <p>Substitute Members (6) Baily Mrs Beadsley Jones Mills Mrs Shillcock Thompson</p>	<p align="center">STANDARDS COMMITTEE</p> <p>Councillors (4) Mrs Beadsley Finnie Jones Thompson</p> <p>Substitute Members (2) Mrs Ryder Piasecki</p> <p>Independent Members (2) Mr D Briggs Revd D Osborn</p>
<p align="center">APPEALS COMMITTEE</p> <p>Councillors (4) Earwicker Finnie Mills Ward</p> <p>Substitute Members (3) McCracken Thompson Wade</p> <p align="center">DIRECTOR OF CORPORATE SERVICES APPOINTMENT COMMITTEE</p> <p>Councillors (9) Beadsley Birch Bettison Edger Mills Mrs Shillcock Turrell Wade Ward</p> <p>Substitute Members (6) Adams Mrs Ballin Barnard Jones Piasecki Worrall</p>	<p align="center">PLANNING AND HIGHWAYS COMMITTEE</p> <p>Councillors (18) Adams Barnard Birch Browne Dudley Edger Finnie Grayson Mrs Hayes Jones Kendall Mills Piasecki Mrs Pile Mrs Ryder Sargeant Ward Worrall</p> <p>Substitute Members (6) Mrs Beadsley Beadsley Brunel-Walker Mrs Shillcock Thompson Turrell</p>	<p align="center">EMPLOYMENT COMMITTEE</p> <p>Councillors (8) Adams Baily Edger Finnie Grayson Leake McLean Mrs Ryder Ward (<i>non-voting</i>)</p> <p>Substitute Members (6) Mrs Beadsley Dudley Jones Piasecki Turrell Worrall</p>

ANNEX D

**APPOINTMENTS TO OVERVIEW AND SCRUTINY COMMITTEES
(Minute 12(vii) refers)****PUBLIC SCRUTINY COMMISSION****Councillors (12)**

Mrs Birch
Harrison
Leake
McLean
Packham
Piasecki
Mrs Ryder
Sargeant
Mrs Shillcock
Thomas
Turrell
Worrall

Substitute Members (6)

Beadsley
Adams
Edger
Kendall
Jones
Thompson

Church Representatives (2)

Mr G S Anderson (*voting*)
Mr M Gibbons (*voting*)

**Parent Governor
Representatives (2)**

Mr D Clitherow (*voting*)
One vacancy (voting)

ANNEX E

APPOINTMENTS TO OTHER GROUPS AND BODIES
(Minute 12 (ix) refers)

<p align="center">ACCESS ADVISORY PANEL</p> <p>Councillors (4) Mrs Beadsley Finnie Harrison (Chairman) Mrs Ryder</p> <p>Substitute Members (4) Adams Miss Haydon Mrs Pile Mrs Shillcock</p>	<p align="center">CONSTITUTION REVIEW GROUP</p> <p>Councillors (8) Mrs Ballin Beadsley Kendall McLean Thompson Turrell Wade (Chairman) Ward (Vice Chairman)</p> <p>Substitute Members (6) Bettison Jones Leake Piasecki Sargeant Mrs Shillcock</p>	<p align="center">HEALTH FORUM</p> <p>Councillors (8) Baily Barnard (Vice Chairman) Finnie Miss Haydon McCracken Mills (Chairman) Mrs Shillcock Thompson</p> <p>Substitute Members (6) Mrs Beadsley Beadsley Birch Mrs Birch Dudley Piasecki</p>
<p align="center">EARLY YEARS CHILDCARE & DEVELOPMENT PARTNERSHIP</p> <p>(Local Education Authority Representatives) (2)</p> <p>Councillors Mrs Shillcock Ward (Chairman)</p>	<p align="center">SCHOOL ORGANISATION COMMITTEE</p> <p>(Local Education Authority Representatives) (5)</p> <p>Councillors Beadsley Mrs Hayes Mrs Ryder Thompson Ward</p>	<p align="center">STANDING ADVISORY COUNCIL ON RELIGIOUS EDUCATION</p> <p>(Local Education Authority Representatives) (5)</p> <p>Cllr Mrs Hayes Cllr Leake Cllr Mrs Ryder Cllr Thompson Mr D Fawcett</p>
<p align="center">CROWTHORNE ENTERPRISE CENTRE ADVISORY GROUP</p> <p>Councillors (3) Finnie Jones Wade (Chairman)</p>	<p align="center">HEALTH & SAFETY PANEL</p> <p>Councillor (1) Browne (Chairman)</p> <p>Substitute Member (1) Baily</p>	<p align="center">LOCAL AGENDA 21 IMPACT GROUP</p> <p>Councillor (1) Mills</p>

ANNEX E
(continued)

APPOINTMENTS TO OTHER GROUPS AND BODIES
(Minute 12 (ix) refers)

CUSTOMER CONTACT INITIATIVE FOCUS GROUP	EDGBARROW & SANDHURST SPORTS CENTRE MANAGEMENT COMMITTEE	COMMUNITY SAFETY FOCUS GROUP
<p>Councillors (8) Barnard Dudley Finch McCracken (Vice Chairman) Mills (Chairman) Piasecki Wade Ward</p> <p>Substitute Members (6) Adams Mrs Beadsley Beadsley Edger Leake Thompson</p>	<p>Bracknell Forest Borough (3) Earwicker Finnie North</p> <p>Borough Substitutes (2) Birch Grayson</p> <p>Crowthorne Parish (2) TO BE ADVISED</p> <p>Sandhurst Town (2) TO BE ADVISED</p> <p>Parish Substitutes (2) TO BE ADVISED</p> <p>Edgbarrow School (2) TO BE ADVISED</p> <p>Sandhurst School (2) TO BE ADVISED</p>	<p>Councillors (4) Mills (Chairman) North Piasecki Mrs Ryder</p>

ANNEX F

APPOINTMENTS BY THE COUNCIL TO EXTERNAL ORGANISATIONS 2003/2004
(unless stated otherwise)
(Minute 13 refers)

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
	Age Concern Berkshire	1 Representative - as Observer	Cllr Miss Haydon
	Association of Councils of the Thames Valley Region	2 Representatives 2 Standing Deputies 2 Observers	Cllr Mrs Ballin Cllr Barnard Cllr Leake Cllr Thompson Cllr Turrell Cllr Wade
	Association of Councils of the Thames Valley Region: European Group	1 Representative 1 Substitute	Cllr Barnard Cllr Mrs Ballin
	Berkshire Archaeological Trust Limited	1 Representative	Cllr Birch
	Berkshire Association of Young People	1 Representative	Cllr Miss Haydon
	Berkshire Central and West Community Legal Service Partnership	1 Representative	Cllr Thompson
	Berkshire Community Foundation	1 Representative	Cllr Finnie
	Berkshire Pension Fund Advisory Panel	1 Member	Cllr Mihell
	Berkshire Valuation Tribunal (Note: Valuation Tribunals are due to be wound up on 31 March 2004.)	3 Tribunal Members	Cllr Mrs Hayes <i>(Term of office expires 31 March 2004)</i> Mrs Mattick <i>(Term of office expires 31 March 2004)</i> Cllr Mrs Ryder <i>(Term of office expires 31 March 2004)</i>
	Berkshire Young Musicians' Trust	1 Trustee	Cllr Ward
	Binfield Badger Group - Management Committee	1 Representative	Cllr Mills
	Binfield School Joint Management Project	2 Representatives	Cllr Harrison Cllr Mills

ANNEX F (continued)
(Minute 13 refers)

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
	Birch Hill Community Association – Management Committee	1 Representative	Cllr Browne
	Blackwater Valley Network Members Steering Group	3 Members 1 Reserve	Cllr Mrs Ballin Cllr North Cllr Worrall Cllr Birch
	Bracknell Age Concern	1 Representative	Cllr Thompson
	Bracknell & District Victim Support Scheme	1 Representative	Mrs Mattick
	Bracknell Citizens Advice Bureau	1 Representative	Cllr Finnie
	Bracknell Forest Voluntary Action Management Committee	1 Representative	Cllr McCracken
	Bracknell Tea House Association	1 Representative	Cllr Packham
	Bracknell Town Council Environment & Safety Committee	1 Representative	Cllr Mills
	Bracknell Twinning Association	1 Representative	Cllr Birch
	Bracknell Volunteer Centre	1 Representative	Mrs Mattick
	British Federation of Cremation Authorities	1 Representative	Mrs Mattick
	Bullbrook Community Association	1 Representative	Cllr Sargeant
	Community Council for Berkshire	1 Representative	Cllr Mrs Ryder
	Crown Wood Community Association	1 Representative	Cllr Dudley
	Easthampstead & Wildridings Community Association	1 Representative	Cllr Grayson
	Easthampstead Parochial Charities, Easthampstead	2 Representatives	Mrs Mattick Cllr Mrs M Beadsley

ANNEX F (continued)
(Minute 13 refers)

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
	Environmental Trust for Berkshire	1 Representative	Cllr Mills
	Farley Wood Community Association	1 Representative	Cllr Mills
	Forest Park Community Association	1 Representative	Cllr Osborne
	Great Hollands Community Association	1 Representative	Cllr Piasecki
	Hanworth Community Association	1 Representative	Cllr Mrs Birch
	Harmans Water Community Association	1 Representative	Cllr Turrell
	Heathrow Airport Consultative Committee	1 Representative: 1 Deputy:	Cllr Mrs Ballin Cllr Sargeant
	Homestart – Bracknell Forest	1 Representative	Cllr Ward
	Keep Mobile	1 Representative	Cllr Dudley
	Local Government Association	3 Representatives 1 Observer	Cllr Bettison Cllr Ward Cllr Mrs Shillcock Cllr Mrs Ballin
	Local Government Association Rural Commission	1 Representative	Cllr Bettison
	Local Government Information Unit Management Committee	1 Representative 1 Reserve	Cllr Ward Cllr Mrs Ballin
	Martins Heron and the Warren Community Association	1 Representative	Cllr Mihell
	MIND Day Centre Executive Committee	1 Representative	Cllr Miss Haydon
	National Housing & Town Planning Council Southern Regional Executive	1 Representative 1 Reserve	Cllr Barnard Cllr Leake
	New Owlsmoor Community Centre	1 Representative	Cllr Worrall

ANNEX F (continued)
(Minute 13 refers)

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
	North Ascot Community Association	1 Representative	Cllr Miss Haydon
	Parents and Children Together	1 Representative	Cllr Miss Haydon
	Priestwood Community Association	1 Representative	Cllr Packham
	Relate	1 Representative	Cllr Grayson
	Rhos-y-Gwaliau Trust	1 Representative	Cllr Mihell
	Royal Berkshire Fire Authority	3 Members <i>(Appointments to the Fire Authority are subject to section 18 of the Local Government & Housing Act 1989 [political proportionality])</i>	Cllr Adams Cllr Mills Cllr North
	Royal British Legion (Bracknell Branch) (Service and Welfare Committee)	1 Representative	Cllr Sargeant
	Sandhurst Day Centre Association	1 Representative	Cllr Ward
	South East Employers	2 Representatives 2 Reserves	Cllr Edger Cllr Grayson Cllr Leake Cllr Wade
	South East England Regional Assembly	1 Representative 1 Reserve	Cllr Mrs Ballin Cllr Worrall
	South East Reserve Forces' and Cadets' Association	1 Representative	Cllr Edger
	South Hill Park Trust Board	4 Representatives	Cllr Finnie (until 2005 AGM) Cllr Thompson (until 2005 AGM) Cllr Mrs Birch (until 2007 AGM) Cllr Mrs Ryder (until 2007 AGM)
	South Hill Park Trust Limited (The Company)	1 Representative	Cllr Mills
	Standing Conference for Archives	1 Representative	Cllr McCracken

ANNEX F (continued)
(Minute 13 refers)

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
	Thames Valley Economic Partnership Advisory Board	2 Representatives	Cllr Mrs Ballin Cllr Barnard
	Thames Valley Police Authority Joint Committee	1 Member	Cllr North
	Thames Valley Police Authority	<i>(The appointment of local authority representatives to the Thames Valley Police Authority is the responsibility of the Thames Valley Police Authority Joint Committee)</i>	Cllr North
	University of Reading - Court and Council	1 Representative	Cllr Bettison
	Voluntary Sector Compact Implementation Group	3 Members	Cllr Miss Haydon Cllr Mrs Ryder Cllr Mrs Shillcock
	Warfield Parochial Charities - Trustees	2 Representatives	Cllr McLean Cllr Sargeant